



**MAHARSHI DAYANAND UNIVERSITY, ROHTAK**  
**(A State University established under Haryana Act. No.25/1975)**  
**NAAC Accredited 'A+' Grade**

Regd. / E-mail: [Digicop@rediffmail.com](mailto:Digicop@rediffmail.com)

No./P&S/XEROX/2024/\_\_\_\_\_  
Dated:\_\_\_\_\_

*Uee-10353*  
*21/11/24*  
To

M/s Digicop Xerographic Systems,  
9-N, Opp. Sukhda Hospital,  
Model Town, Hissar-125005.

**Sub: - AMC & Consumable of XEROX Machines**

This is with reference an e-tender I-2023\_HRY\_263911\_1 floated on 10/03/2023 by the University on the subject cited above.

It is to inform you that your request/willingness is considered by the University authorities regarding renewal of AMC of XEROX make Photocopier Machines 05 No installed in the various offices/departments of the University as per ANNEXURE-A on the same rates, terms & conditions of previous contract for another two-years with the single date i.e. 01/07/2024 to 30/06/2026 alongwith their respective consumables without any price hike (already negotiated consumables price list-ANNEXURE-B.

Fresh Authorization Certificate also submit by your firm to this office. Sticker having details i.e. contact No. and E Mail ID of your service Engineer be pasted on the each & every Machine to facilitate the user to contract your Service Engineer for any type of complaint. Proforma attached ANNEXURE-C be signed/used for satisfactory report from the concerned branch/office/deptt. at the time of payment.

You are therefore, requested to submit the contract papers/MoU afresh within 10 days from the issuance of this letter.

**This may be treated as most urgent.**

*/*  
OSD (P&S)

Endst No. P&S/AMC/XEROX/ 1487

Dated: 19.11.24

A copy of the above is forwarded to the following for information and necessary action:-

1. All the users as per Annexure-A HOD's, Branch Officers, M.D.University, Rohtak.
2. Director, Computer Centre, MDU, Rohtak with the request to upload the same on the University Website.

*[Signature]*  
OSD (P&S)

*G. S. S.*  
*21/11*

*CD*

**ANNEXURE-A**

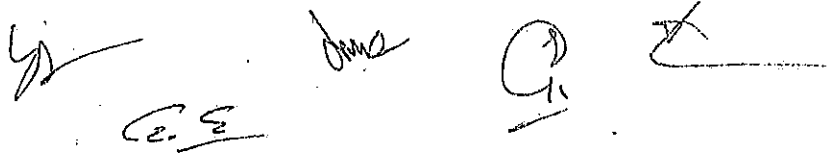
AMC XEROX AMC for two year i.e. 01/07/2024 to 30/06/2026 with M/s Digicop Xerographic Systems, Hissar

<b>Sr. No</b>	<b>Name of Deptt.</b>	<b>M/c Sr. NO.</b>	<b>Model</b>	<b>Rates After Negotiation Including GST per Annum</b>
<b>1</b>	<b>.CMBT</b>	<b>3316112128</b>	<b>WC5225</b>	<b>Rs. 15,476/-</b>
<b>2</b>	<b>Microbiology</b>	<b>3522129326</b>	<b>WC5325</b>	<b>Rs. 15,476/-</b>
<b>3</b>	<b>Estt (T)</b>	<b>3430424865</b>	<b>B1022</b>	<b>Rs. 15,476/-</b>
<b>4.</b>	<b>Economics</b>	<b>3322129237</b>	<b>WC5325</b>	<b>Rs. 15,476/-</b>

ANNEXURE - B

**XEROX Company current consumable Price List after Negotiation :**  
**25% discount will be applicable from time to time purchase**

Sl. No.	Rev Part	GM/ SSP/ PSG	Model	Glass	Description	MRP	Less 25% Disc.	With GST
1	106R03396	SSP	VersaLink B7025/30/35	Tombolo	Black Toner 30000	13,180	3295	9885
2	006R01693	GM	SC2020	Ibuki	Black Toner 9000	7,895	1974	5921
3	006R01694	GM	SC2020	Ibuki	Cyan Toner 3000	4,150	1038	3113
4	006R01696	GM	SC2020	Ibuki	Yellow Toner 3000	4,150	1038	3113
5	006R01695	GM	SC2020	Ibuki	Magenta Toner 3000	4,150	1038	3113
6	113R00779	SSP	VersaLink B7025/30/35	Tombolo	Black Drum 80000	39,576	9894	29682
7	006R01731	GM	1022/1025	Ramona	Black Toner 13700	7,508	1877	5631
8	013R00677	GM	SC2020	Ibuki	Drum Cartridge CMYK 89600	12,014	3004	9010
9	013R00679	GM	1022/1025	Ramona	Imagining Unit CRU DRUM 80000	38,511	9628	28883
10	008R13215	GM	SC2020	Ibuki	Waste Toner bottle 15000	5,281		
11	106R03395	GM	VersaLink B7025/30/35	Tombolo	BLACK TONER 15000	6,527	1632	4895
12	006R01160	SSP	WC 5325/30/35	Sangoh	Black Toner 30000	15,136	3784	11352
13	013R00591	SSP	WC 5325/30/35	Sangoh	Black Drum 80000	47,501	11875	35626
14	101R00435	SSP	WC 5222/25/30	Kohaku	Black Drum 80000	47,627	11907	35720
15	106R01413	SSP	WC 5222/25/30	Kohaku	Black Toner 20000	13,477	3369	10108
16	106R01305	SSP	WC 5222/25/30	Kohaku	Black Toner 30000	18,857	4714	14143
17	676K36010	GM	SC2020	Ibuki	Developer-Y	4,865	1214	3648
18	676K36000	GM	SC2020	Ibuki	Developer-M	4,897	1099	3672.75
19	676K35990	GM	SC2020	Ibuki	Developer-C	4,816	1204	3612
20	676K35980	GM	SC2020	Ibuki	Developer-B	4,502		3376.50
21	006R01738	PSG	C9065/9070	PSG	Black Toner 30000	17,158	1790	5369
22	006R01741	PSG	C9065/9070	PSG	Yellow Toner 34000	23,530	5883	17648
23	006R01740	PSG	C9065/9070	PSG	Magenta Toner 32000	23,638	5910	17728
24	006R01739	PSG	C9065/9070	PSG	Cyan Toner-34000	24,269	6067	18202





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NAME OF THE DEPARTMENT/BRANCH/OFFICE: \_\_\_\_\_

SERVICE REPORT OF XEROX MAKE PHOTOCOPIER MACHINE  
 FOR THE PERIOD from \_\_\_\_\_ to \_\_\_\_\_

Sr.No.	Description	Sr. No.	Qty.	Remarks
1.			1	

Certified that the AMC of the above Photocopier Machine has been provided satisfactory and above mentioned Photocopier Machine is in working order.

Signature of the Resident service Engineer of  
 M/s Digicop Xerographic system Hisar with date

Certified that the AMC services of above mentioned XEROX Make Photocopier Machine provided by M/s Digicop Xerographic Systems, Hisar has been found satisfactory and the payment (AMC Charges) above mentioned Photocopier Machine may be made accordingly. No complaint is pending against the firm.

Signature of the HOD/Br. Officer  
 with seal with date